Stark County
Job & Family Services

Division of Human Services
221 3rd St. SE, Canton, OH 44702
Cash, food, & medical assistance applications
Customer service: 1-844-640-OHIO (6446)
Child Care: 330-452-4661

Division of Children Services
402 2nd St. SE, Canton, OH 44702
Report child abuse and neglect: 330-455-KIDS
Foster care and adoption: 330-451-8789

Division of Child Support
221 3rd St. SE, Canton, OH 44702
Customer service: 330-451-8930
Payment information: JFS.ohio.gov/ocs

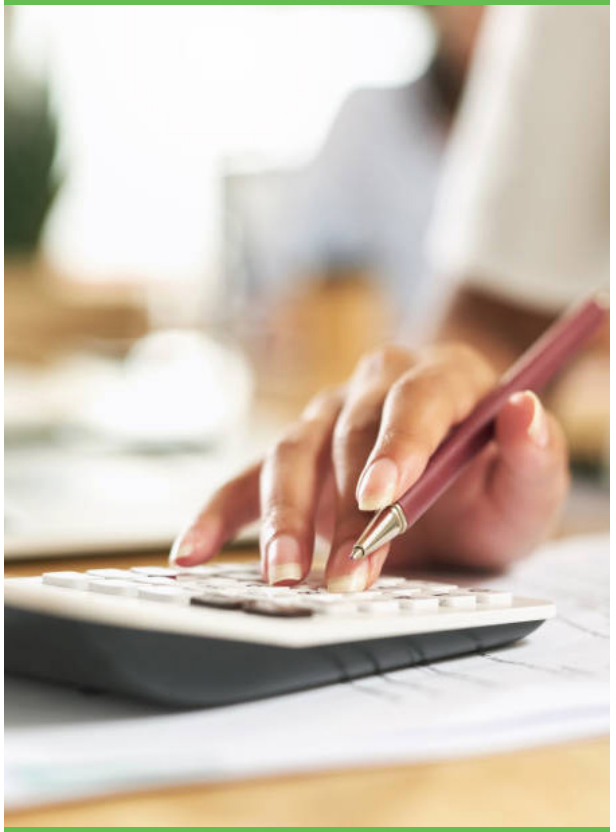
Executive Offices
221 3rd St. SE, Canton, OH 44702
Customer service: 330-452-4661

Visit our website at
StarkCountyJFS.gov

Stark County
Job & Family Services
Human Services - Children Services - Child Support

Review and Adjustment:
How to Modify a Child Support Order

Division of Child Support



Stark County Job & Family Services
221 3rd St. SE, Canton, OH 44702
Phone: 330-452-4661
StarkCountyJFS.gov

Requesting a Child Support Modification

If you think your child support order is too high or too low, you can contact the Child Support Division of Stark County Job and Family Services (SCJFS) and request a review for adjustment. Following a review, the monthly adjustment may stay the same, but most often will go up or down.

If you no longer owe current child support, but are paying on arrears and cannot afford the current arrears payment, you can contact the Child Support Division and request a Right Size of Arrears Payment. Following the review, the monthly adjust may go down or stay the same. Your payment will not increase.

The most common reasons for a review for adjustment of a child support order are:

- A 30% or more increase or decrease in income
- Gaining access to health insurance
- Change in daycare costs
- Incarceration
- Disability
- Emancipation of a child
- An order that is three-or-more-years-old

How to Begin the Modification Process

If you want to request a modification review for adjustment of your child support, contact Child Support to obtain an Adjustment Packet. The requesting party completes the Adjustment Packet and returns it to Child Support along with the following information:

- Pay stubs or verification of pay for the past two months
- Your last three years of signed federal tax returns
- Verification of health insurance cost and a copy of the front and back of the insurance card if the children are being covered
- A completed modification affidavit

If the requesting party fails to send all of the above information, the review will be cancelled.

How the Administrative Review Works

The case manager assigned to your case will review your information. It is not necessary for you to be present for this review. The case manager will use your income information and the Ohio Child Support Guidelines to calculate your child support. Following this review:

- An Administrative Adjustment Recommendation will be mailed to both parties.
- Per agency policy, each party has the right to object to the Administrative Adjustment Recommendation for a new amount.
- If an objection to the Administrative Adjustment Recommendation is filed, an administrative hearing officer will conduct an administrative hearing at Child Support.
- Following an administrative hearing, a recommendation will be issued. If there is no objection, the new order will go into effect.
- If there is an objection to the administrative hearing, each party has 14 days in which to object to the court. The court will then issue a final order.

For more information about modifying a child support order, contact:

SCJFS Child Support Division

330-451-8930